



Bastrop Central Appraisal District
212 Jackson Street
P.O. Drawer 578
Bastrop, Texas 78602
512-303-1930
bcad@bastropcad.org

REQUEST FOR ELECTRONIC DELIVERY OF NOTICES

Texas Property Tax Code Sec. 1.086. On the written request of the owner of a residential property that is occupied by the owner as the owner's principal residence, the Chief Appraiser of the Appraisal District in which the property is located shall send each notice required by this title related to (1) a change in value of the property; (2) the eligibility of the property for an exemption; or (3) the grant, denial, cancellation, or other change in the status of an exemption or exemption application applicable to the property to the e-mail address of the owner.

INSTRUCTIONS: To request electronic delivery of notices permitted to be delivered by the Chief Appraiser, complete this form and mail, email or deliver it to our office at the address provided above. **Please note, this request is specific to the property identified on this form and is not transferrable.**

Step 1: TYPE OF REQUEST	<input type="checkbox"/> REQUEST for electronic delivery of any notice required or permitted to be delivered by the Chief Appraiser. Must provide legible email address in Step 2. An email confirming your request will be sent prior to sending the first notice.		
<input type="checkbox"/> Request to REVOKE electronic delivery of any notice required or permitted to be delivered by the Chief Appraiser.			
Step 2: PROPERTY DESCRIPTION	Tax Year	Property Account Number	
	Property location (required)		
	Legal Description (if available)		
Step 3: PROPERTY, OWNERSHIP & EMAIL INFORMATION	Owner's Name		
	Mailing Address	City	State ZIP
	Email Address (limited to one)	Daytime Phone Number	
Step 4: AFFIRMATION	<p>I am the owner of the residential property described above and occupy it as my primary residence. I request Bastrop Central Appraisal District to deliver all required notices by electronic delivery to the email provided above. I understand that this agreement will remain in place until revoked by written request.</p> <p>Signature _____ Date _____</p>		

Any person who makes a false statement could be found guilty of a class A misdemeanor or a state jail felony under the Texas Penal Code Section 37.10.