

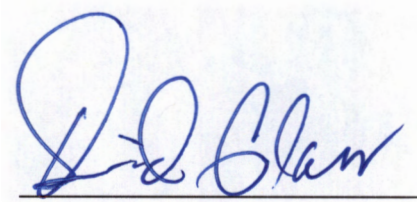
**MINUTES BOARD OF DIRECTORS
BASTROP CENTRAL APPRAISAL DISTRICT
April 27, 2023**

Pursuant to law, the Board of Directors of the Bastrop Central Appraisal District convened a regular meeting on Thursday, April 27, 2023, beginning at 3:00 p.m. in the offices of the Bastrop Central Appraisal District, 212 Jackson Street, Bastrop, Texas, with the following members and guests present, constituting a quorum:

David Redd, Chairperson	Ellen Owens, Tax Assessor-Collector
Bill Hector, Vice Chairperson	Faun Cullens, Chief Appraiser
David Glass, Secretary	Members, Appraisal District Staff
Bill Archer, Member	

- I. The meeting was called to order at 3:02 p.m. by Chairman David Redd with a quorum present.
- II. The first items were the pledges of allegiance.
- III. The first public comment was from D. August Goedrich who expressed concern of overhead powerlines, easement adjustment, and the health & application of other properties.
- IV. The second public comment was from Dale Kessel, Chairperson to the Bastrop Appraisal Review Board. Mr. Kessel assured the Board of his intentions to direct the ARB meetings this season in a manner to ensure that property owners as well as representatives of the appraisal district have the opportunity to participate in the hearing.
- V. The next item was consideration and possible action to approve the minutes of the Board of Directors meetings for:
 - a) March 23, 2023 – Mr. Hector motioned to approve the minutes as corrected. Mr. Glass seconded the motion and the vote was four (4) ayes and none opposed.
 - b) April 12, 2023 – Ms. Owens motioned to approve the minutes. Mr. Hector seconded the motion and the vote was four (4) ayes and none opposed.
- VI. The next item was consideration and possible action on Financial Reports. Ms. Cullens presented the report and explained that everything was on track with the 2023 budget going into the third quarter.

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- VII. The next item was consideration and possible action for the Taxpayer Liaison Officer's Report and assigning a new Taxpayer Liaison Officer.
- a) Report on property owner contacts – no active complaints, comments, or concerns. No action taken.
 - b) Remove Darlene Smith as the current TLO and appoint Lynn Howell as TLO to avoid any conflicts of interest due to the nature of their duties. Mr. Glass motioned to approve. Mr. Redd seconded the motion and the vote was four (4) ayes and none opposed.
- VIII. The next item was consideration and possible action to remove Adele VanSiver from all financial accounts and replace Lynn Howell, Director of Finance and HR, as an authorized user to transact on accounts belonging to Bastrop Central Appraisal District. Mr. Glass moved to approve. Mr. Hector seconded the motion, and the vote was four (4) ayes, and none opposed.
- IX. The next item was consideration and possible action on the 2024 Preliminary Budget. Ms. Cullens presented the 23-page report. – Mr. Glass motioned to approve. Mr. Archer seconded the motion, and the vote was four (4) ayes and none opposed. The 2024 Preliminary Report will be distributed to the taxing jurisdictions by Ms. Cullens.
- X. The next item was consideration and possible action on the Board of Directors Policy Manual Revisions. Ms. Owens motioned to approve the edits. Mr. Hector seconded the motion. There were four (4) ayes and none opposed.
- XI. The next item was consideration and possible action on the 25.25(b) Report. No changes were made to the appraisal roll (2022 or prior) by the Chief Appraiser in the first quarter so there are no changes to report. No action was taken.
- XII. The next item was consideration and possible action in placing a renovation plaque on the exterior of the building of the Bastrop Central Appraisal District at 212 Jackson Street in Bastrop. Ms. Cullens explained that the renovation company, Arnold Custom Homes, is willing to pay for the costs associated with the plaque and placement. Mr. Glass motioned to approve. Mr. Hector seconded the motion. There were four (4) ayes and none opposed.
- XIII. The next item was consideration of the Chief Appraiser's Report presented by Ms. Cullens. No actions were taken.
- XIV. Consideration and possible action on date, place, and time for next meeting. August 24, 2023 at 3:00 P.M.
- XV. Motion to adjourn. Mr. Glass motioned to approve. Mr. Archer seconded the motion and the vote was four (4) ayes and none opposed.



David Glass, Secretary



David Redd, Chairperson