

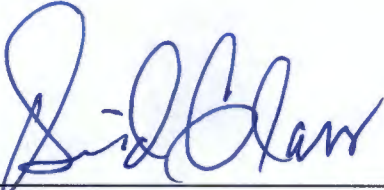
**MINUTES BOARD OF DIRECTORS
BASTROP CENTRAL APPRAISAL DISTRICT
December 21, 2023**

Pursuant to law, the Board of Directors of the Bastrop Central Appraisal District convened a regular meeting on Thursday, December 21, 2023, beginning at 4:00 p.m. in the offices of the Bastrop Central Appraisal District, 212 Jackson Street, Bastrop, Texas, with the following members and guests present, constituting a quorum:

David Redd, Chairperson	Ellen Owens, Tax Assessor-Collector
Bill Hector, Vice Chairperson	Faun Cullens, Chief Appraiser
David Glass, Secretary	Members, Appraisal District Staff
Bill Archer, Member	

- I. The meeting was called to order at 4:01 p.m. by Chairman David Redd with a quorum present. Matthew Tepper with McCreary, Veselka, Bragg and Allen was present.
- II. The first items were the pledges of allegiances.
- III. The next item was Public Comment. Mr. Paul Johnson stated that there were 2 potential problems with today's executive session that violated the Open Meetings Act. The first being that the subject matter is supposed to be posted on the agenda. The second issue is that the attorney is not allowed to be present during the employee evaluations. Mr. Redd asked Attorney Matthew Tepper if he found any problems with the posted agenda and Mr. Tepper said there was no problem.
- IV. The next item was consideration in approving the minutes from Board of Directors Meeting; Regular Meeting – October 26, 2023. The minutes were approved as presented. Mr. Glass motioned to approve and Mr. Hector seconded the motion. There were four (4) ayes and none opposed.
- V. The next item was consideration and Possible Action on Financial Reports and Budget Transfers. Lynn Howell presented the following:
 - a) Financial Reports showing all expenditures and budget.
 - b) Transfer of FundsIn recognition of Mr. Bill Hector's 10 years of service as a Board Member, Ms. Cullens requested a budget transfer in the amount of \$5,000 from the Board Contingency Fund to the Education/Training Fund. To honor and acknowledge Mr. Hector's commitment, these funds will be used as an opportunity for appraisal district employees to further their skills and knowledge in appraisal, operations, or management. Mr. Glass motioned to approve and Ms. Owens seconded the motion. There were four (4) ayes and none opposed.
- VI. The next item was the Chief Appraiser's 25.25 (b) Report. Ms. Cullens reported no new additions.

- VII. The next item was the Taxpayer Liaison Officer's Report. Ms. Howell presented the report showing two pending Limited Binding Arbitrations against the Appraisal Review Board as of December 1, 2023.
- VIII. Consideration and Possible Action on the 2024 Holiday Schedule. Ms. Owens stated that Bastrop County would be closed on Friday, July 5th in addition to the July 4th Holiday. To be consistent, the Board of Directors chose to allow the Appraisal District to add July 5, 2024 to the Holiday Schedule as well. Mr. Archer motioned to approve. Ms. Owens seconded the motion. There were four (4) ayes and none opposed.
- IX. The next item was Executive Session. 551.071 Consultation with Attorney;
- a) Closed Meeting – discussion of legal issues in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Conduct of the State Bar of Texas clearly conflict with the Texas Open Meetings Act.
 - b) 551.074 Personnel Matters: Closed Meeting – Taxpayer Liaison Officer Performance Review
 - c) 551.074 Personnel Matters: Closed Meeting – Chief Appraiser's Performance Review
- X. Consideration and Possible Action on Items Discussed in Executive Session. The Board elected to add the title of CEO to Ms. Cullens title of Chief Appraiser. They also elected to increase her annual salary to \$156,000.00 effective January 1, 2024. Mr. Hector moved to approve. Mr. Archer seconded the motion. There were four (4) ayes and none opposed.
- XI. Chief Appraiser's Report. Ms. Cullens asked if there were any questions regarding the report; there were none. No action taken.
- XII. Consideration and Possible Action on date, place, time for the next regular meeting. January 24, 2024 at 3:00 P.m. at the Bastrop Central Appraisal District Board Room was decided upon. Mr. Archer motioned to approve. Mr. Glass seconded the motion. There were four (4) ayes and none opposed.
- XIII. There being no other business, Mr. Glass moved to adjourn at 6:20 p.m. Ms. Owens seconded the motion. There were four (4) ayes and none opposed.



David Glass, Secretary



David Redd, Chairperson