

MINUTES BOARD OF DIRECTORS SPECIAL MEETING
BASTROP CENTRAL APPRAISAL DISTRICT
March 13, 2025

Pursuant to law, the Board of Directors of the Bastrop Central Appraisal District convened a Special Meeting on Thursday, March 13, 2025, beginning at 3:30 p.m. in the offices of the Bastrop Central Appraisal District, 212 Jackson Street, Bastrop, Texas, with the following members and guests present, constituting a quorum:

David Redd, Chairperson	Sandra Archer, Member
David Glass, Member	Paul Johnson, Member
Jeannie Ralph, Member	Ellen Owens, Tax Assessor-Collector
Michelle Gaertner, Member	Faun Cullens, CEO, Chief Appraiser
	Kirk Sweeny, Attorney

Board of Director members absent from meeting: John Sabol and Justin Bezner.

- I. Chairman David Redd called the meeting to order at 3:32 p.m. with quorum present.
- II. The first items were the pledges of allegiance. Prayer was led by Mr. Redd.
- III. Next item on the agenda was Administration of Oath of Office of Board Members. The members sworn in by Leslie Muller were David Glass and Sandra Archer.
- IV. Next item on the agenda was public comment. Mr. Johnson hand delivered to the BOD Secretary, David Glass, a notification of Communication with the Chief Appraiser.
- V. Next item on the agenda was Notification of Resignation of TLO Representative. No action required.
- VI. Next item on the agenda was Texas County & District Retirement System presentation on the current retirement system by Tim Krause, TCDRS Employer Services Representative.
- VII. Next item on the agenda was Health Insurance presentation on employee health benefits by Natalie with The Nitsche Group.
- VIII. Next item on the agenda was the 2026 Preliminary Budget Discussion.

IX. The next item was Board Agenda Additions for Future Meetings.

Ms. Owens motioned adding the following items to the agenda for March 27th.
Ms. Gaertner seconded. Motion carried.

- a. Consideration and Possible Action regarding Line of Credit/Pledge Assignment with the District Depository Bank, Roscoe State Bank – Rick Womble, President of Roscoe State Bank
- b. 2024 Financial Audit Presentation – Yvette Castro with Roloff, Hnatek & Co., LLP
- c. Consideration and Possible Action on 2024 Financial Audit
- d. Consideration and Possible Action amending 2025 Budget Restricted Funds to include 2024 Fund Balance
- e. Consideration and Possible Action adopting 2026 Preliminary Budget
- f. Consideration and Possible Action on Taxpayer Liaison Officer Vacancy
- g. Consideration and Possible Action on Board of Director Policy regarding Taxpayer Liaison Officer Duties.

Mr. Johnson motioned to add the following item to the May 29th Board of Directors Meeting. Ms. Owens seconded. Motion carried.

- a. Discussion on assigning permanent committees.

X. Next Regular Board Meeting – March 27, 2025, @ 3:30 p.m. – Location: Bastrop CAD Office, 212 Jackson Street, Bastrop, Texas 78602.

XI. There being no other business, Mr. Glass moved to adjourn at 6:40 p.m. Ms. Owens seconded the motion. Motion carried.



David Glass, Secretary



David Redd, Chairperson